

# Prosper West San Antonio: Take it Outside - Patio Loan Program

Westside Development Corporation's "Dining on the Deck" Patio Loan Program will administer low-interest loans of up to \$25,000 to Westside food & beverage establishments for expenditures related to the build-out of outdoor dining spaces. Examples of eligible expenses include outdoor furniture, barriers, fans, misters, and shade structures.

This loan is meant to provide opportunities for food & beverage establishments to expand their seating capacity and create an enjoyable outdoor dining experience in our beautiful Westside!

Applications will be accepted beginning on April 12, 2021 until May 14, 2021.

\* Required

## Business Information

1. Date \*

\_\_\_\_\_  
*Example: January 7, 2019*

2. Business Legal Name \*

\_\_\_\_\_

3. DBA (Doing Business As) \*

\_\_\_\_\_

## 4. Business Structure \*

Mark only one oval.

- Sole Proprietorship
- Partnership
- Limited Liability Corporation (LLC)
- 501(c)(3) Nonprofit
- Other: \_\_\_\_\_

## 5. What year was your business established? \*

\_\_\_\_\_

## 6. Provide a brief overview and history of your business. \*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 7. NAICS Code \*

NAICS is a Self-Assigned System. Essentially what that means is you pick the code that best suits your business and use it when asked for your code. No one assigns you a NAICS Code! Your current NAICS code can be found on your tax return or you can search here: <https://www.naics.com/search/>

\_\_\_\_\_

## 8. What industry is associated with the NAICS code provided above? \*

\_\_\_\_\_

9. Is your business a franchise? \*

*Mark only one oval.*

Yes

No

10. How many locations do you have? \*

*Mark only one oval.*

1

2

3

4

5

Other: \_\_\_\_\_

11. Do you own or rent your property? \*

*Mark only one oval.*

Own

Rent

Other: \_\_\_\_\_

12. If you rent your property, have you received approval from the owner to pursue this project? \*

Mark only one oval.

- Yes
- No
- N/A
- Other: \_\_\_\_\_

13. Is this property or any of the listed owners under any unresolved or unsatisfied judgments or tax liens? \*

Mark only one oval.

- Yes
- No
- I'm not sure

14. If you answered "Yes" to the question above, please provide information on the judgment/lien including amount and taxing authority. If this question does not apply to you, please enter N/A. \*

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15. Business Address \*

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16. City \*

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17. State \*

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18. Zip \*

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19. Business Website \*

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20. Facebook URL \*

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21. Instagram URL \*

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### Direct Employees

22. How many full-time employees do you have? \*

Only include employees that receive a W-2 at the end of the year. Count yourself as an employee.

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23. How many part-time employees do you have? \*

Only include employees that receive a W-2 at the end of the year.

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24. Will any new full-time jobs be created by the completion of this project? \*

Only include employees that receive a W-2 at the end of the year.

*Mark only one oval.*

Yes

No

25. If you answered yes to the question above, how many new full-time jobs will be created by the completion of this project? \*

Only include employees that will receive a W-2 at the end of the year.

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26. If you answered yes to the question above, how many new part-time jobs will be created by the completion of this project? \*

Only include employees that will receive a W-2 at the end of the year.

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## Contracted Employees

27. How many contracted employees do you have? \*

Only include employees that receive a 1099 at the end of the year.

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28. Will any new contracted jobs be created by the completion of this project? \*

Only include employees that receive a W-2 at the end of the year.

*Mark only one oval.*

Yes

No

29. If you answered yes to the question above, how many new contracted jobs will be created by the completion of this project? \*

Only include employees that receive a 1099 at the end of the year.

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### Business Owner Information

30. First Name \*

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31. Last Name \*

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32. Title \*

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33. E-mail Address \*

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34. Cell Phone \*

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35. Business Phone \*

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36. Names of All Owners (If Applicable)

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37. Contact Person First Name \*

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38. Contact Person Last Name \*

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39. Contact Person Phone Number \*

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40. Contact Person E-mail \*

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Loan Information

41. Employer Identification Number (EIN) or Social Security Number \*

Please use the number associated with how you file the taxes for your business.

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42. What was your gross revenue for 2019? \*

Please use the number associated with how you file the taxes for your business.

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43. What was your gross revenue for 2020? \*

Please use the number associated with how you file the taxes for your business.

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44. What are you plans for repayment? \*

Please describe how you plan to repay the loan.

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45. Are you able to provide an entire copy of Federal Tax Returns for the primary business applicant, all business owners, and any other affiliated companies for the last two years (2019 & 2020)? \*

*Mark only one oval.*

Yes

No

Other: \_\_\_\_\_

46. Are you able to provide business financial statements (Profit & Loss, Cash Flow, and Balance Sheet) for the last two years (2019 and 2020)? \*

*Mark only one oval.*

- Yes
- No
- Other: \_\_\_\_\_

47. If needed, are you able to provide interim fiscal year financial statements dated within 30 days of loan application which includes the Profit & Loss Statement, Cash Flow Statement, Balance Sheet, Accounts Receivable Aging Reports, and Accounts Payable Aging Report? \*

All reports must cover consistent time frames. All reports must be prepared by an Accountant or generated from an approved accounting software such as QuickBooks. Financial statements generated by other methods will not be accepted.

*Mark only one oval.*

- Yes
- No

48. If needed, are you able to provide one (1) year of Business Cash Flow Projections - financial or cash budget? \*

All reports must be prepared by an Accountant or generated from an approved accounting software such as QuickBooks. Financial statements generated by other methods will not be accepted.

*Mark only one oval.*

- Yes
- No

49. If needed, are you be able to provide a Personal Financial Statement for any principal with 20% or greater ownership, a Statement of Personal History for every principal with 20% or greater ownership, and a Prosper West (formerly known as Westside Development Corporation) credit release form? \*

All reports must be prepared by an Accountant or generated from an approved accounting software such as QuickBooks. Financial statements generated by other methods will not be accepted.

Mark only one oval.

Yes

No

## Project Proposal

50. Please provide a detailed description and scope of the proposed project you are seeking to finance. \*

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51. Please provide a detailed description and scope of the proposed project you are seeking to finance. \*

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52. How will your proposed project benefit your business? \*

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53. Have you received a grant from WDC in the past? \*

*Mark only one oval.*

- Yes
- No
- Not Sure

54. Have you received a loan from WDC in the past? \*

*Mark only one oval.*

- Yes
- No
- Not Sure

55. Amount you are applying for \*

*Check all that apply.*

- 5,000
- 10,000
- 15,000
- 20,000
- 25,000

Other:  \_\_\_\_\_

56. If your project is approved for a loan, do you agree to provide proof of approval and permits by proper governmental authorities, if applicable? \*

Please note that this is not required at the time of application if project has not been renewed yet. This will be required if project requires approval and/or permits prior to any funds being released.

*Mark only one oval.*

Yes

No

57. How will your proposed project benefit your business? \*

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## Requirements

58. Acknowledgement - Progress and Final Reports \*

All business owners who receive grant funding will be required to submit progress reports and a final report, due dates TBD in accordance with the project timeline.

*Mark only one oval.*

I agree to submit progress reports and a final report in accordance with the project timeline.

**59. Acknowledgement - Project Updates \***

All business owners who receive grant funding will be required to submit progress reports and a final report, due dates TBD in accordance with the project timeline.

*Mark only one oval.*

I agree to submit project updates that change the scope of work of the proposed project in writing to [info@prosperwestSA.org](mailto:info@prosperwestSA.org)

**60. Additional Points - HELM Business Accelerator Program \***

Additional points will be awarded to applicants who agree to apply for the HELM Business Accelerator Program. The program is an 8 week commitment of 2 days a week, 2 hours each day. This program will provide you with an opportunity to receive expert training and mentorship on custom tailored small business topics. The HELM application due date is July 13, 2021 and the program start date is August 3, 2021. To learn more about the HELM program, visit <https://westsidedevcorp.com/westside-development/helmproject/>.

*Mark only one oval.*

I would like to apply for the HELM Business Accelerator Program

I am not interested in applying for the HELM Business Accelerator Program

**Demographic Information**

The following questions are completely optional but understanding more about you will allow us to serve you better and grow our reach in an inclusive manner. This information will be only analyzed in the aggregate and individual responses will not be shared with external audiences.

**61. What is your Gender? \***

*Mark only one oval.*

Male

Female

Non-Binary

Prefer not to say

## 62. How do you identify? \*

Select all that apply.

*Check all that apply.*

Asian American/Pacific Islander (including Japanese American, Korean American, Filipino American, Southwest Asian American, Vietnamese American, and Chinese American)

Black, African or African American

Hispanic, Latino

Native American or Alaska Native

White or Caucasian

Other/Prefer not to answer

## 63. Veteran Status \*

*Mark only one oval.*

Does not Apply

Non-Veteran

Veteran

Service-Disabled Veteran

Spouse of Veteran

Not Disclosed

## 64. Would you like for your e-mail to be added to our monthly organizational newsletter, titled "Westside Shares"? \*

*Mark only one oval.*

Yes

No

65. To receive the latest on 'Take it Outside+' Patio Loan Program and other small business opportunities, would you like to sign up for WDC's "News Your Small Business Can Use" flash updates? \*

Mark only one oval.

Yes

No

## Submission

66. By submitting this application, I/Authorized Agent for applicant, certify that the information on the applicant and its principals contained in this application and on any attachments is representative of the applicant's current condition. I further certify that the property identified in this application is not subject to any tax, mechanics or other liens not identified in this application and that this business and all listed owners are in good standing with all local, state and federal taxing entities. The Westside Development Corporation (WDC), DBA Prosper West San Antonio (PWSA) or its agents may verify information contained in the application. The application and any other information furnished will remain the property of WDC, DBA PWSA. I understand that any grant funds awarded are provided in part by the City of San Antonio through a contract with WDC, DBA PWSA. \*

Check all that apply.

I agree

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